



MULTIPLE SCLEROSIS NURSES INTERNATIONAL CERTIFICATION BOARD

MEETING INFORMATION	
Name	MSNICB
Date	March 17-18, 2022
Time	9:00 am- 11:00 am
Location	Tampa, FL
Facilitator	
Recorder	P.Melville

ATTENDANCE					
Patricia Melville Walette Widener Marian Finehirsch Eileen Scheid Margaret Kelleher Phillipe Calay Amy Perrin Ross June Halper	Present (in-person)	Monique Booy Joelle Massouh Cindy Phair	Present (virtual)	Marijean Buhse Sarah Cecil	Absent
Karen Sturges-Vera	Present only for exam review on 3/17/22				



MULTIPLE SCLEROSIS NURSES INTERNATIONAL CERTIFICATION BOARD

MINUTES OF MEETING

Agenda Topic	Summary of Discussion	Action Items / Person Responsible	Due Date
Introduction of New Officers	<p>For clarity: Terms for all listed below will be Dec 31, 2021 – Dec 31, 2024</p> <p>President: Patricia Melville President Elect: TBD Treasurer: Marian Finehirsch Secretary: Sarah Cecil Past President: Marijean Buhse</p> <p>Therese Burke has completed her tenure. She will be replaced by Susan Agland</p> <p>Jennifer Boyd has retired from clinical practice and has voluntarily withdrawn from MSNICB</p>		Completed
Committee Reports	<p>Treasurer Financial reports not available</p>	<p>PM will speak to June re: sharing of financial records for MSNICB review.</p>	Ongoing
	<p><u>Bylaws</u></p> <p>Jennifer Boyd was Bylaws Chair. Report submitted 1/31/2022.</p> <p>Changes made in Bylaws, Section 3, Item D: All other trustees shall be <i>appointed</i> by the <i>voting members</i> of the MSNICB....</p>	<p>New committee chair : Marian Finehirsch</p> <p>Amy Perrin Ross will also serve as Ex-Officio for Bylaws between MSNICB and IOMSN.</p> <p>APR recommended changing Bylaws to be consistent with IOMSN and MSNICB policy of no links with pharma. Therefore Bylaws</p>	Ongoing



Agenda Topic	Summary of Discussion	Action Items / Person Responsible	Due Date
	Concerns raised that this could be interpreted to allow industry nurses to enter committee.	Section 3; Item D shall now read: All other trustees shall be <i>elected</i> by the <i>board of trustees</i> of the MSNICB.....	
Communications	Report not available Group discussion: 1.) Will update email blast list 2.) Need to update Message from President for MSNICB website	PM will work on President's Message and email to Leny for uploading to website Email list (MSNICB) updated by Leny and reviewed with PM.	ASAP
Appeals	Appeals Committee initially established to resolve/investigate any questions or discrepancies on exams. Any person taking the MSCN exam can request an audit. Examples would be request for hand scoring. In history of MSNICB this has occurred very rarely to never. Discrepancies would be investigated in cooperation with PTCNY.	Margaret Kelleher has agreed to serve as Appeals Committee chair	Resolved
Item Writing / Review	Past Committee chair – Jennifer Boyd Report available dated 1/31/2022: 7 nurses each submitted 5 questions for a total of 35 new items that will require review. All questions should have references available. Board discussed hosting Item Writing Review Workshop. Could facilitate with Karen Sturges-Vera. Can be online/virtual or in-person. Karen suggests ½	Walette Widener has agreed to serve as Item Writing Committee chair. Also to serve on Committee: Ana Phillipe Eileen Karen to serve as consultant. PM to discuss with June re: item writing	Prior to next MSNICB teleconference.



MULTIPLE SCLEROSIS NURSES INTERNATIONAL CERTIFICATION BOARD

Agenda Topic	Summary of Discussion	Action Items / Person Responsible	Due Date
	<p>day program. PTCNY fee involved – unknown cost</p>	<p>workshop (can be virtual or in person). Fee involved.</p>	
Nominations	<p>Past committee chair: Pat Melville No nominations in last year.</p> <p>Per Bylaws, past president acts as Nominations chair – that individual does not have a vested interest.</p>	<p>Marijean Buhse will serve as Nominations Committee chair.</p>	<p>Resolved</p>
Recertification	<p>Past Committee Chair: Therese Burke Report submitted dated 3/2/2022</p> <ul style="list-style-type: none"> • No issues to report for 2021 • Each country representative will be responsible for their own country/region certifications • Recertification activities continued throughout the pandemic as they are usually completely virtually <p>Discussion at 2022 MSNICB meeting: Once retired from clinical practice, MSCN becomes eMSCN (emeritus). eMSCN does not need to provide hours or volunteer activities for recertification. Of note, this was instituted at prior meeting (2-3 yrs ago).</p>	<p>Eileen Scheid will serve as Recertification Committee chair.</p> <p>Also to serve on Committee: Marijean Buhse Sarah Cecil Phillipe Calay (for Belgium) Joelle (for Middle East) Monique (For the Netherlands)</p> <p>Eileen Scheid has retired from clinical practice and shall now be known as eMSCN.</p> <p>PM to contact Michelle Lee to work out where to send recertification requests. Karen suggests one individual to send requests to and then that individual will send to appropriate region.</p>	<p>Prior to next MSNICB teleconference.</p>
International reports// Australia/New Zealand	<p>Submitted by Therese Burke On March 2, 2022</p>	<p>Therese Burke will step down. Susan Agland will be new representative from AU and NZ.</p>	



MULTIPLE SCLEROSIS NURSES INTERNATIONAL CERTIFICATION BOARD

Agenda Topic	Summary of Discussion	Action Items / Person Responsible	Due Date
	<ul style="list-style-type: none"> • Pandemic impact was severe in 2021 • No MS nurses taking MSCN exam in 2021 • PTCNY instituted in home testing with online supervisor with expectation that this will facilitate easier access to exam. • 1 MSCN took CRND exam and passed • Plan for 2022: advertise the MSNICB exam with online proctor and encourage exam taking as part of professional development. 	<p>Plan for 2022: advertise the MSNICB exam with online proctor and encourage exam taking as part of professional development.</p>	
<p>International Reports// United Kingdom</p>	<p>Submitted by Del Thomas On Feb 24, 2022</p> <ul style="list-style-type: none"> • Pandemic impact in UK: nurses redeployed and planned MS educational opportunities cancelled. • Sept 2021 – 2 in person MS educational events • MS Trust Conference planned for March 2022 • Online exam taking has generated much interest. • Del presented info at Royal College of Physicians in Sept 2021 and distributed flyers. • Proctoring dates scheduled for March 2022 and as of this writing, 7 nurses have applied to take exam. 	<p>DeL will be speaking at the UKMSSNA AGM re: proctoring</p>	
<p>International Report// Belgium</p>	<p>Submitted by Phillippe Calay On Feb 14, 2022</p>	<p>Plans to apply to the Ministry of Health for formal recognition of MS Nurse status. This will be based on MSCN certification.</p>	<p>Phillipe will work with PTCNY on translation of</p>



Agenda Topic	Summary of Discussion	Action Items / Person Responsible	Due Date
	<ul style="list-style-type: none"> Promotion of MSCN status at National and Regional meetings has resulted in application of Ific scale since Jan 2022 in Belgium. This means recognition and validation of skills and certifications, so a MSCN will be remunerated as one of the other specialities. This will encourage nurses working in MS field to apply for exam. 	Belgium speaks 3 languages: Dutch, French and German.	exam.
International Reports// The Netherlands	<p>Submitted by Monique Booy On March 16, 2022</p> <p>Almost 100 hospitals with a MS nurse or Master in MS working. Pharma nurses are not permitted to use title of MS nurse. They only provide injection training or supervision of oral meds and querying for side effects. Several committees in the Netherlands</p> <ul style="list-style-type: none"> -MS Nurses Union (100 members) -Foundation for Masters in MS, Advanced Nurse Practitioners and Physician Assistants (35 members) <p>Each group organizes educational meetings over the year for credentialing/credits. Educational MS Board: 6 members (3 from each group above). Information re: educational events are shared with both groups. Activities planned for 2022: Educational board organizing a 9 day educational program (1 day/per month) for MS nurses, although other nurses are welcome. Program organized 2x/per year. Program occurs when</p>	<p>As of today; there are 20-25 nurses registered as candidates for MSCN exam.</p> <p>MSCN exam will be administered in Nov 2022. Registration deadline for exam in late Oct 2022.</p> <p>The Netherlands will pay for translation of exam into Dutch.</p> <p>Astrid or Marco will work with PTCNY on translation.</p> <p>IOMSN will reimburse translators.</p>	<p>Monique will email Kelly Walters re: payment for exam.</p> <p>Leny provided Monique with Kelly Walters email address.</p>



Agenda Topic	Summary of Discussion	Action Items / Person Responsible	Due Date
	<p>minimum 15 nurses register. Maximum number participants is 25. After completion of program and having 1-2 years of experience in MS field – MS nurses can sit for the international MSCN exam.</p>		
International Reports// Middle East	<p>Verbal report from Joelle Massouh</p> <ul style="list-style-type: none"> • Joelle reports that in Arabic countries, medicine is practiced in English. • Arabic spoken language and written language are different, therefore she does not recommend that exam be translated into Arabic. • However, because English is 2nd language for many exam candidates, she requests extra time for exam taking. 	<p>Karen notified. She will discuss with Sherry (?) – awaiting response.</p>	
PTCNY Report	<p>Submitted by Karen Sturges-Vera Annual Account review: Jan 2021 to Dec 2021.</p> <p>Summary: Exam Review in Jan 2021 Implementation of LRPT in June 2021 (15 used LRPT in 2021 of which 75% passed (N=12) Practice Test Agreement updated; 40 people purchased practice test in 2021 87 candidates took exam; 82% passed (N=71)</p> <p>Most comments re: exam and remote test taking were</p>	<p>June will work with PTCNY to pursue accreditation. MSNICB in full support of these efforts.</p>	<p>Ongoing</p>



MULTIPLE SCLEROSIS NURSES INTERNATIONAL CERTIFICATION BOARD

Agenda Topic	Summary of Discussion	Action Items / Person Responsible	Due Date
	<p>positive.</p> <p>Considering pursuing accreditation in future. Would need to consider:</p> <ol style="list-style-type: none"> 1.) Job task analysis 2.) Standard setting via Angoff Method 3.) Equating (through testing block or pre-test items and identity equating). <p>Advantages of accreditation include: professional recognition</p>		
Future Plans	<p>Board would like to meet more than 1x/per year. Will schedule next meeting (virtual) for late April (approx. 1 month prior to annual meeting) No Mondays. 9:00 am EST is best for group including International members.</p>	<p>Possible date – Wednesday April 27 at 9am. PM will send email blast to group.</p>	